

# How to join **VACCINE CONNECT** in [GSKDirect.com](https://www.gskdirect.com)

---

1. Log into your [GSKDirect.com](https://www.gskdirect.com) account.
2. Move your cursor over the “Account” block
3. Click **VIEW AND EDIT ACCOUT DETAILS**.
4. Click **ADDRESSES**.
5. Select the clinic address you would like to join **VACCINE CONNECT**.
6. Scroll down and click **UPDATE CONTRACT**.
7. Click the “**A NEW CONTRACT**” button
8. Click **NEXT**
9. In the contract code field, enter either:

**VACCONNECT\_PORTFOLIO** to join as a Full Portfolio Member

10. Once you enter the contract code, ***you must click the magnifying glass*** at the end of the field.
11. Select the correct option presented and click **CONTINUE**.
12. Answer any questions presented.
13. Click **ACCEPT**.
14. Check button to accept the **TERMS AND CONDITIONS**.
15. Click **CONTINUE**.

---

If you have multiple clinic addresses where you ship vaccines, you will need to follow this process for each addresses.

If you have questions, do not hesitate to call  
Amanda or Ben at (843) 973- 2711

